

ADVERTISEMENT

SENIOR LECTURER (PL2): OCCUPATIONAL PROGRAMMES

PROTEA CAMPUS

SALARY RANGE: R 394,032 – R 463, 602 PER ANNUM (EXCLUDING BENEFITS)

PERMANENT

THE SENIOR LECTURER IS REQUIRED AS INDICATED BELOW:

Posts	Reference Number	Submit
Senior Lecturer: Occupational Programme	NLC-14-2024	Careers8@northlink.co.za

MINIMUM REQUIREMENTS

- Relevant three (3) year REQV 13 qualifications in related field: Business Studies, Hospitality or Tourism.
- Teachers Qualification (Recommendation).
- Trade Test where relevant (as per campus offerings).
- Three (3) years training experience of which two (2) years must been in the related field.
- Sound knowledge of Occupational Programmes and legislations associated with them e.g. Learnerships, Apprenticeships and Accredited Skills Programmes
- Sound knowledge of the current TVET College Sector with regard to the new QCTO Programmes being introduced.
- Experience in Project Management (Advantageous).
- Experience in working with SETA's and industry.
- Good communication and problem-solving skills.
- Computer Literacy.
- Qualified Assessor and Moderator.
- Valid Driver's License.
- Registered with SACE.

KEY PERFORMANCE AREAS

- Comply with the Job Description of a Programme Manager/ Project Manager: Occupational;
- Management of the administrative processes and procedures associated with the Project Deliverables;
- Compile reports on the:
 - Programme progress monthly;
 - Financial situation quarterly;
- Visiting industry partners:
 - monitoring and evaluation;
 - strengthening relationships with industry;
 - ensuring that Northlink's programmes are relevant to industry needs and
 - collaboration; placement of staff and students.
- Ensuring sustainability of programs:

• **Belhar Campus**
Tel: 021 952 2113 • Fax: 021 952 6694

• **Bellville Campus**
Tel: 021 951 2231 • Fax: 021 951 3967

• **Goodwood Campus**
Tel: 021 591 3181 • Fax: 021 592 2493


• **Parow Campus**
Tel: 021 931 8238 • Fax: 021 931 8244

• **Protea Campus**
Tel: 021 946 2250 • Fax: 021 949 0886

• **Tygerberg Campus**
Tel: 021 524 2200 • Fax: 021 524 2300

• **Wingfield Campus**
Tel: 021 591 9207 • Fax: 021 592 3923


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 05/04/2024



- including monitoring absenteeism as per Northlink Policy to ensure that dropouts are minimized;
- scheduling of facilitators and workshops to ensure optimal utilization of resources;
- minimizing of wastage of consumables and materials;
- Attending of workshops, in order to remain abreast of Industry and Sector Developments.
- Project Management.
- Compliance with SETA, QCTO and SAQA requirements.


Applications: Applicants must submit their CV, copies of all qualifications (including school leaving qualifications), Academic Transcripts/ Statement of results, Identity document (ID Card – Front & Back copy), Valid Driver's Licence and 2 recent contactable references. Please note that a passport or Drivers Licence will not be accepted in lieu of Identity Document. All applicants must submit a duly signed and fully completed **NEW Z83 form** (view on the Northlink College website www.northlink.co.za).

- **ALL DOCUMENTS SUBMITTED MUST BE IN PDF FORMAT.**
- **Applicants will be subjected to a criminal background check as well as the verification of qualifications.**
- Applicants are advised to submit **ONE PDF DOCUMENT** per application. A complete set of application documents should be submitted separately for every post you wish to apply for. Please ensure that you clearly state the relevant post reference number on your application. The College will not be responsible for any illegible PDF documents or PDF documents cannot be accessed/opened. The onus rests on the applicant to ensure that the applications are e-mailed before the closing date. Failure to attach the requested documents and incomplete applications will not be considered.

Closing Date: 26 April 2024 at 12h00

Enquiries: 021 970 9017

Northlink College is a designated employer in terms of the Employment Equity Act. Appointments will be made according to the Employment Equity plan of the institution. No absolute barriers will be created against persons from the non-designated groups. The College reserves the right not to make an appointment. If you have not received a reply within sixty (60) days after the closing date, you can consider your application as unsuccessful.


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