

ADVERTISEMENT

To:	All Staff	From:	Melissa Anthony
Department:	All Departments	Department:	HR Department
Campus:	All Campuses	Campus:	Central Office
Subject:	Vacancy – NETWORK ADMIN OFFICER	Date:	17 February 2020

**NETWORK ADMINISTRATION OFFICER
CENTRAL OFFICE**

**OPEN VACANCY
[Ref.: 70/02/2020]**

REQUIREMENTS

- A relevant tertiary / ICT qualification.
- Preferred certifications: A+, N+, CCNA, MCSE
- Minimum five (5) years IT experience.
- Familiarity with Cisco Products.
- Knowledge of Linux and Microsoft Server OS.
- Valid Driver's Licence.

DUTIES

- Comply with the job description of Network Administration Officer.
 - Monitoring network and systems to improve performance.
 - Diagnosing and fixing problems or potential problems with the network and its hardware, software and systems.
 - Active Directory Administration.
 - Group Policy Management.
 - Manage Virtual Infrastructure. (Xen & Hyper -V)
 - Maintaining, repairing and upgrading network.
 - Manage Wireless infrastructure.
 - Maintain backup solution.
 - VPN support and management.
 - Office 365 administration.
 - Scripting PowerShell and Bash.
 - VDI(Microsoft) Support.
 - Manage Web servers.
 - LMS administration.
- *Applications: Applicants **must** submit their CV, originally certified copies (not older than 3 months) of all qualifications (including school leaving qualifications), Academic Transcripts/ Statement of results, Identity document, Valid Driver's Licence (if applicable) and 2 recent contactable references. Please note that a passport or Drivers Licence will not be accepted in lieu of Identity Document. All applicants must submit a duly signed Z83 form to the Recruitment Officer, hand delivered to Northlink College - Central Office, 80 Voortrekker Road, Bellville, 7530 or posted to Private Bag X1, PANORAMA, 7506. Applicants will be subjected to a criminal background check as well as the verification of qualifications. No faxed or e-mailed applications will be considered.*
- *A complete set of application documents should be submitted separately for every post you wish to apply for. Please ensure that you clearly state the relevant post reference number on your application. Failure to attach the requested documents and incomplete applications will not be considered.*

Closing Date: 27 March 2020

Enquiries: 021 – 9709019

Preference will be given to designated groups in terms of the Employment Equity Act. No absolute barriers will be created against persons from the non-designated groups. The College reserves the right not to make an appointment. If you have not received a reply within ninety (90) days after the closing date, you can consider your application as unsuccessful.

• **Belhar Campus**
 Tel: 021 952 2113 • Fax: 021 952 6694
 • **Bellville Campus**
 Tel: 021 951 2231 • Fax: 021 951 3967

• **Goodwood Campus**
 Tel: 021 591 3181 • Fax: 021 592 2493
 • **Parow Campus**
 Tel: 021 931 8238 • Fax: 021 931 8244

• **Protea Campus**
 Tel: 021 946 2250 • Fax: 021 949 0886
 • **Tygerberg Campus**
 Tel: 021 524 2200 • Fax: 021 524 2300

• **Wingfield Campus**
 Tel: 021 591 9207 • Fax: 021 592 3923