



## HUIS JOTUNHEIM

It is an honor to welcome you to Huis Jotunheim, the Men's Hostel at Northlink College, Tygerberg Campus. It will be a great joy to host you here and to welcome you as part of our bigger family. The Hostel is your second home and your Hostel parents are here to assist you on behalf of your own parents. It is our responsibility to see that you get the best service and to make your stay a very pleasant one.

Huis Jotunheim is an international and non-racial men's hostel. We are proud to host students from different countries, cultures, religions and backgrounds. As a family we respect each other's culture and religion and we encourage a spirit of acceptance and tolerance for all. This is the place to meet new friends and build new relationships.

Your safety is our concern and priority - for this reason we have 24 hour security services on the premises. We are situated in a very safe and quiet suburb in Cape Town but it is best to always take good care of your belongings as the campus management cannot accept any responsibility for any loss.

Be assured that you will have 24 hour quiet time in the hostel to concentrate on your academic program, which is your priority. We will not allow any disruptions of your study program such as loud music or noise, and will not tolerate any kind of violent behavior. We will endeavor to create an environment that is conducive to be successful in your studies if you are committed to attain your goals for your future by focusing in your studies.

It is important to also grow socially, mentally and spiritually so that you will become a successful student and well balanced young man at the end of your academic program.

Thank you for choosing Huis Jotunheim as your home for the duration of your studies. Thank you, also, that I can be part of your life for the duration of your stay.

I wish you all the best and success for your academic year.

JB DREYER  
HOSTEL SUPERINTENDENT: HUIS JOTUNHEIM

OCTOBER 2011

# **RULES AND REGULATIONS OF HUIS JOTUNHEIM**

## **1. Curfews**

Curfews are as follow:

Monday – Sunday: 24h00. The gates will close at 24:00 for security reasons.

## **2. Maintaining silence**

Residents are required to maintain absolute silence in the hostel between 22h00 and 06h30, from Mondays to Sundays.

## **3. Religion**

Freedom of religion is a given, but any practice within a religion that is in conflict with the values and morals of the College will not be tolerated.

## **4. Visitors and visiting times**

Visiting hours are as follows:

Mondays to Fridays: 18:00 - 22:00  
Saturdays: 09:00 - 22:00  
Sundays: 09h00 - 22h00

Visitors are only allowed in the foyer and TV room. Visitors are not allowed to walk in the corridors or visit the bedrooms. No sleep-over of guests are allowed.

Under no circumstances will female visitors be allowed in any area other than the foyer and TV room. Visitors are only allowed to use the toilets situated in the foyer.

## **5. Eating in the dining-hall**

The dining-hall is located in the ladies' residence and the men of Jotunheim are expected to act courteous at all times.

Meal times	Breakfast	Lunch	Supper
Monday to Friday	07:00-08:00	13:00-14:00	17:00-17:45
Saturday	10:30-11:00		17:00-17:45
Sunday	08:30-09:00	12:00-12:30	17:00-17:45

- No take-away meals, and absolutely NO food, cutlery and crockery may be removed from the dining-hall.
- In the case of illness: Arrange with your HK to have your food delivered to your room.
- Meals on weekends: Meals for weekends must be booked by signing the Weekend Meal Register no later than the preceding Thursday. Students who neglect to sign-in, but still arrive for meals, may only dish food after mealtimes.
- The Senior Kitchen Manager must be informed in good time should you wish to cancel your booking.
- Dress Code for Sunday lunch: Shirt with a collar and long pants.

## **6. Television room**

The TV-room is for the benefit of all residents and must be used as such. Give consideration to others watching TV. Any student can request that the volume of the TV be turned down if the sound is disturbing during quiet time. The TV-room must be kept neat at all times. The pool board and foos table are only for the use of the hostel residence and not for visitors.

## **7. Cleanliness and tidiness of rooms**

Students are responsible for cleaning their own rooms. Be sure to acquire a broom, dustpan and brush. Rooms must be kept neat and tidy at all times. No undesirable items may be stored in the rooms, e.g. weapons of any kind, oca pipe, wine or beer bottles and/or forbidden substances.

## **8. Room inspections**

The Superintendent and/or HK's may conduct room inspections at any time. The inhabitant/s of the room must be present at the time of an inspection. No keyhole bullets are allowed.

## **9. Bathrooms**

The bathroom basins are for shaving, brushing teeth and cleaning your face and hands. Basins must be left clean after use. Empty containers (e.g. shampoo, toothpaste) and the remains of used soap bars and wrappers must be disposed of.

## **10. Washing of clothes**

You are responsible for your own washing. Laundry facilities with coin operated automatic washing machines and tumble dryers are available to hostel residents.

## **11. Internet facilities.**

The hostel has internet facilities in Room 46.

## **12. Smoking**

All buildings on the campus are, according to Section 7 of the Tobacco Products Control Act, non-smoking areas. Oca pipes are not allowed in the hostel and may not be brought onto or smoked anywhere on campus. When smoking outside, it is expected that you move away a minimum of 20 meters from the building. This is a National Act and, if disobeyed, you could be fined R2 000.00. If this fine is not paid within 14 days, you will be dismissed from the hostel.

## **13. Alcohol and drug use**

No alcoholic beverages or drugs of any kind may be brought into, stored or used in the hostel. Members of SAPS do regular checks to ensure that all residents abide by the law in this regard.

Members of the HK and/or Superintendent have the right to enter a room at any time to conduct a search for illegal substances. Anybody suspected of drug abuse will be subjected to a drug test. According to the law, if you are over 18 years of age, you are allowed to consume liquor off campus, but if you return to the hostel under the influence of alcohol and create problems by disturbing the peace and/or transgress any hostel rules, you will be charged and will have to suffer the consequences, which could include suspension from the hostel.

## **14. Respect**

Residents are expected to conduct themselves in a manner that will not invade another's privacy or violate their human rights. Everybody is expected to contribute to the quality of life in the residence.

No swearing at any person will be tolerated. Swearing at the hostel superintendent or his wife will lead to immediate dismissal.

## **15. Fighting in the house**

Physical fighting and violence amongst residents is strictly prohibited. Violation of this rule will be dealt with seriously in disciplinary hearings. Victimization, intimidation and discrimination will not be tolerated.

## **16. Fire-extinguishing apparatus and security cameras**

The abuse of the fire-hydrants, fire extinguishers and the security cameras is prohibited and punishable with a fine of R500 or more.

## **17. Class attendance**

Residents are expected to attend 100 % of their classes. Progressing academically is the responsibility of the student.

## **18. Theft**

Stealing is a criminal offence and for this misconduct, one can go to jail. Removing, use of or taking someone else's personal property without his permission is an act of theft. If such goods/articles are found in your

possession, SAPS will be called in and it will definitely lead to a court case with serious consequences.

### **19. Vandalism.**

Vandalism in any form will not be tolerated. Destruction of property such as damage to doors, light fittings, CCTV cameras, ceilings, walls, floors, tapes, basins, washing machines, tumble dryers, windows, beds, wardrobes, book shelves, TV set, decoder, pool board, snooker cues, foos table, lawns and vegetation such as trees and plants and any property of the hostel will be dealt with severely.

### **20. Room inventories**

Each room has a set of furniture which is listed on a college register. The items in the room and the inventory at the back of the door of the room have to balance to the college register and, therefore, no furniture may be moved amongst rooms.

### **21. Responsibility and liability**

Reasonable security measures are in place, therefore the hostel does not accept any responsibility for theft of, loss of or damage to hostel residents' possessions whilst on hostel premises.

The hostel does not accept responsibility for students and/or their property once they leave the premises.

### **22. The beginning and the end**

The official period of accommodation in the hostel is from 12h00 on the day preceding the opening day of each term, until 12h00 on the closing day of each term. Terms are determined by the college's academic calendar. Students must vacate their rooms within 48 hours of writing their final examinations and no student may reside in the hostel during his academic program's recess periods.

### **23. SUMMARY OF "RED RULES":**

- No visitors in bedrooms (male or female)
- No liquor in your possession
- No illegal substances in your possession
- No sleepovers in your room
- No vandalism, fighting or theft.

### **24. Use of the Swimming Pool**

- Swimming will not be allowed after 22:00 every night of the week;
- No activities will be allowed on campus, between the buildings and in the pool area will be allowed after 22:00 every night of the week;
- Students using the pool must wear proper and acceptable swimming costumes at all times;

- Students are not allowed to swim in their clothes or underwear;
- The swimming pool is reserved for residents of the hostels and students only – no visitors allowed in the pool;
- No glasses, glass bottles or any other glass item may be taken into the swimming pool area;
- No objects other than normal swimming pool inflatables may be put in the pool.

## **25. I accept**

As a registered resident of the hostel you are bound to adhere to the rules and regulations and procedures of the hostel as set out in this document. In the event that you are suspended from the hostel, you will still be liable to pay the full amount for your time of accommodation and will not be entitled to any refund.

### **Bring this along when you come to Huis Jotunheim**

- Comfortable clothes I like to wear
- Swimming costume
- A set of smart clothes, neat shoes and a tie
- Bedding and pillows
- Toiletries
- Washing powder
- Small lock and key for cupboard
- Broom
- Bucket and mop
- Dustpan with brush

### **What you may not bring to the hostel:**

1. Freezer
2. Toaster
3. Microwave oven
4. TV set
5. Any dangerous weapon
6. Plants
7. Pets

**DECLARATION**

I, \_\_\_\_\_

Student no \_\_\_\_\_

hereby declare:

- 1. That I have read and fully understand the rules and regulations prescribed in the Huis Jotunheim Rules and Regulations.
- 2. That I will abide by the rules and regulations as prescribed in the Huis Jotunheim Rules and Regulations.
- 3. That I understand that my failure to abide by the Rules and Regulations as laid out in the Huis Jotunheim Rules and Regulations will result in disciplinary action.

<b>PARENT/GUARDIAN/SPONSOR SIGNATURE IF UNDER 18:</b>	
<b>DATE:</b>	

<b>STUDENT SIGNATURE:</b>	
<b>DATE:</b>	

<b>CAMPUS WHERE I ATTEND CLASSES:</b>	
<b>COURSE:</b>	