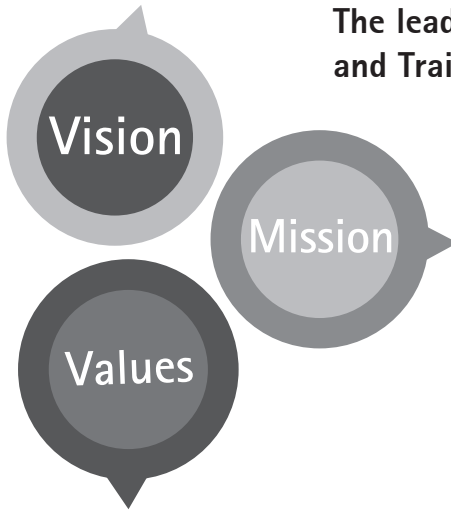


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Northlink Ethos

The leading provider of Education and Training Excellence



To provide quality, relevant and accredited Education and Training which will address the Skills and Developmental needs of all Stakeholders

- Ensure that innovation, creativity and responsiveness remain our driving forces
- Instil a culture of integrity, loyalty and mutual trust and respect
- Be accountable, transparent and promote equality
- Be dedicated to quality and client satisfaction
- Entrench teamwork and a culture of lifelong learning
- Be committed to affordability and accessibility for all

INTRODUCTION

Welcome to Northlink College

Belhar College, Bellville Technical College, Protea College, Tygerberg College and Wingfield Technical College have merged to form Northlink College.

Northlink College has seven campuses of which the majority are located in the NORTHERN SUBURBS of the Cape Peninsula. We offer a wide variety of study programmes in different fields. These include:

- **Engineering Studies**
- **Business Studies**
- **General Studies**
- **Specialised Programmes**

You are invited to access our website on www.northlink.co.za for detailed information on the various programmes and for an overview of student life and activities at Northlink College.

PROGRAMME OFFERINGS - ALL CAMPUSES

BELHAR CAMPUS	BELLVILLE CAMPUS	GOODWOOD CAMPUS	PAROW CAMPUS
<ul style="list-style-type: none"> • Bricklaying • Carpentry • Electrical • Industrial Automation • Joinery • Learnerships & Skills • Mechatronics • Painting • Plastering • Plumbing • Roofing • Scaffolding • Steelfixing • Tiling • Waterproofing • Woodmachining • N-Courses in Civil & Building Construction N4 - N6 <p>NCV Level 2 - 4</p> <ul style="list-style-type: none"> • Civil & Building Construction • Electrical Infrastructure <p>Part-time Studies Skills & Learnerships</p>	<ul style="list-style-type: none"> • AutoCAD • Auto-electrical • Autotronics • Boilermaking • Diesel Fitter • Diesel Mechanic • Drafting • Motor Mechanics • Panelbeating & Spraypainting • Pipefitting • Sheetmetalwork • Welding <p>Nated N1 - N3</p> <ul style="list-style-type: none"> • Automotive • Boilermaking • Welding <p>NCV Level 2 - 4</p> <ul style="list-style-type: none"> • Automotive • Welding / Boilermaking <p>Part-time Studies Skills & Learnerships</p>	<ul style="list-style-type: none"> • Engineering Access Programme (Grade 12) <p>Nated N1 - N6</p> <ul style="list-style-type: none"> • Automotive • Electrical • Mechanical Programme <p>Foundation Programme</p> <ul style="list-style-type: none"> • Foundation Programme: Business Studies • Foundation Programme: Engineering <p>Part-time Studies Skills & Learnerships</p>	<ul style="list-style-type: none"> • Cosmetology • Educare N4 - N6 • Hair Care • Management Assistant N4 - N6 • Public Management N4 - N6 • Legal Secretary N4 - N6 <p>NCV Level 2 - 4</p> <ul style="list-style-type: none"> • Office Administration • Safety in Society <p>Part-time Studies Skills & Learnerships</p>
PROTEA CAMPUS	TYGERBERG CAMPUS	WINGFIELD CAMPUS	
<ul style="list-style-type: none"> • Assistant Chef Level 2 • Clothing Production N4 - N6 • Professional Cookery Level 4 & 5 <p>NCV Level 2 - 4</p> <ul style="list-style-type: none"> • Finance & Accounting • Generic Management • Hospitality • Marketing • Tourism <p>Part-time Studies Skills & Learnerships</p>	<ul style="list-style-type: none"> • Business Management N4 - N6 • Cost & Management Accounting • Drama / Performing Arts • Golf (PGA) • Hospitality & Catering Services • Hotel School: Chef / Hotel Management • Human Resource Management • Information Technology Associate • Marketing Management N4 - N6 • MCPD & Adobe Associate (Microsoft Certified Professional Developer & Adobe Certified Associate) • PC Technician & Network Plus • Project Management • Sport Management • Tourism <p>Part-time Studies Skills & Learnerships</p>	<ul style="list-style-type: none"> • CNC • Electronics • Fitting & Turning • Hydraulics • Pneumatics • Refrigeration & Air-conditioning • Toolmaking • Trade Testing • Trade Test Prep <p>NCV Level 2 - 4</p> <ul style="list-style-type: none"> • Fitting & Turning <p>Part-time Studies Skills & Learnerships</p>	

GENERAL INFORMATION

Applications & admission requirements

Early application for admission to all programmes is advised. For post-matric programmes applicants must have passed Grade 12 / N3 / Level 4 or its equivalent. Use November Grade 11 or September Grade 12 results to apply. For admission to the pre-matric programmes, National Certificate (Vocational) Level 2 - 4, a Grade 9 certificate is applicable. Students will have to write an entrance test.

Duration of programmes

- Full-time programmes vary from 6 months - 3 years (see brochure).
- Full-time engineering programmes are offered in trimesters (3 months).

Evaluation and examination

Programmes are theoretically assessed by means of tests and assignments. Since practical competency is continually evaluated, 100% class attendance is compulsory. A theoretical examination takes place in June and November for Business - & General Studies and at the end of each trimester for Engineering Studies. Practical evaluation is done throughout the course. It is the responsibility of the student to ensure that he / she is registered for the examination and for the correct subjects and that he / she qualifies to write the exam in terms of term marks and attendance.

Fees

A detailed fees brochure is available on request. Fees are subject to change without notice.

All fees must be paid in full before a student can be granted permission to write an examination; irrespective of year mark and class attendance. Pass requirements differ from department to department. Please make enquiries.

Sport

Social and professional club sport include soccer, rugby, athletics, cricket, hockey, netball, tennis, swimming, golf and volley ball.

General

Full time lectures are offered from approximately 08:00 - 16:00 (Monday - Friday).

Part-time classes are offered from approximately 17:30 - 21:00 (Monday - Thursday).

Full board and lodging are available in the men's and ladies' residences on the Tygerberg Campus. (Own transport and a minimum stay of 1 year are required).

Classes are offered in English and Afrikaans (student numbers determine).

Student centres, cafeterias, restaurants, internet facilities, media centres, social activities, student councils and sport facilities are available to full-time - and part-time students.

Career guidance and aptitude tests are available on request.

POST-MATRIC BUSINESS STUDIES PROGRAMMES

BUSINESS MANAGEMENT: NATIONAL DIPLOMA N4, N5, N6, DIPLOMA (18 MONTHS STUDY & 18 MONTHS EXPERIENTIAL TRAINING) (TYGERBERG CAMPUS)			
Admission requirements & career opportunities		Curriculum	
Admission requirements <ul style="list-style-type: none"> Grade 12 Career opportunities <ul style="list-style-type: none"> HR Officer in HR Department Labour Relations Officer in medium sized company Middle Level Manager in medium sized company Public Relations Officer Sales Representative 	N4 / Semester 1 <ul style="list-style-type: none"> Communication Management N4 Computer Practice N4 Entrepreneurship & Business Management N4 Intro to Financial Accounting N4 	N5 / Semester 2 <ul style="list-style-type: none"> Computer Practice N5 Entrepreneurship & Business Management N5 Labour Relations N5 Sales Management N5 	N6 / Semester 3 <ul style="list-style-type: none"> Entrepreneurship & Business Management N6 Personnel Management N4 Public Relations N5 Sales Management N6
Programme accreditation		<ul style="list-style-type: none"> Department of Higher Education & Training Umalusi 	
COST & MANAGEMENT ACCOUNTING: UNISA (3 YEARS) (TYGERBERG CAMPUS)			
Admission requirements & career opportunities		Curriculum	
Admission requirements <ul style="list-style-type: none"> Grade 12 (with Accountancy) Career opportunities <ul style="list-style-type: none"> Accountant's Clerk Accountants in Government Service Budgetary Control Officer Cost Accountants Financial Accountant Further studies at UNISA to become a Certified Public Accountant (B-Tech plus internship). Internal Auditors Management Accountants 	1st Year <ul style="list-style-type: none"> Business Calculations Business Communication Commercial Law Computerised Financial Systems Corporate Procedures Cost & Management Accounting Economics Entrepreneurship & Business Management Financial Accounting Income Tax Internal Auditing Mercantile Law Organisational Management Statistics 	2nd Year <ul style="list-style-type: none"> Commercial Law Cost & Management Accounting Financial Accounting Income Tax Statistical Methods 	3rd Year <ul style="list-style-type: none"> Corporate Procedures Cost & Management Accounting Financial Accounting Income Tax Internal Audit Organisational Management
Programme accreditation		<ul style="list-style-type: none"> Issued by the University of South Africa (UNISA) 	

FINANCIAL MANAGEMENT: NATIONAL DIPLOMA N4, N5, N6, DIPLOMA (18 MONTHS STUDY & 18 MONTHS EXPERIENTIAL TRAINING) (TYGERBERG CAMPUS)			
Admission requirements & career opportunities		Curriculum	
Admission requirements <ul style="list-style-type: none"> A National Senior Certificate with Accountancy as a subject passed Career opportunities <ul style="list-style-type: none"> Cost Accountant Assistant Creditors' Clerk Debtors' Clerk Financial Accountant Assistant Internal Auditors' Clerk State Accountant Assistant 	N4 / Semester 1 <ul style="list-style-type: none"> Business Communication N4 Computerised Financial Systems N4 Entrepreneurship & Business Management N4 Financial Accounting N4 	N5 / Semester 2 <ul style="list-style-type: none"> Computerised Financial Systems N5 Cost & Management Accounting N5 Entrepreneurship & Business Management N5 Financial Accounting N5 	N6 / Semester 3 <ul style="list-style-type: none"> Computerised Financial Systems N6 Cost & Management Accounting N6 Financial Accounting N6 Taxation N6
Programme accreditation		<ul style="list-style-type: none"> Department of Higher Education & Training Umalusi 	
HUMAN RESOURCE MANAGEMENT: NATIONAL DIPLOMA N4; N5; N6; Diploma (18 MONTHS STUDY & 18 MONTHS EXPERIENTIAL TRAINING) (TYGERBERG CAMPUS)			
Admission requirements & career opportunities		Curriculum	
Admission requirements <ul style="list-style-type: none"> Grade 12 Career opportunities <ul style="list-style-type: none"> Clerk in the Human Resource Department Recruitment Officer/Budgetary Control Officer Screening and Placement Assistant Labour Relations Assistant/Internal Auditors Assistant for Training Practitioner 	N4 / Semester 1 <ul style="list-style-type: none"> Entrepreneurship & Business Management N4 Management Communication N4 Computer Practice N4 Personnel Management N4 	N5 / Semester 2 <ul style="list-style-type: none"> Personnel Management N5 Labour Relations N5 Personnel Training N5 Computer Practice N5 	N6 / Semester 3 <ul style="list-style-type: none"> Personnel Management N6 Labour Relations N6 Personnel Training N6 Entrepreneurship & Business Management N5
Programme accreditation		<ul style="list-style-type: none"> Department of Higher Education & Training (DHET) Umalusi 	

LEGAL SECRETARY: NATIONAL DIPLOMA <small>INTRO, N4, N5, N6, DIPLOMA</small> (18 MONTHS / 2 YEARS STUDY & 18 MONTHS EXPERIENTIAL TRAINING) (PAROW CAMPUS)			
Admission requirements & career opportunities	Curriculum		
Admission requirements <ul style="list-style-type: none"> • Grade 12 Career opportunities <ul style="list-style-type: none"> • Office Professional • Secretary to attorney, lawyer, legal environment 	N4 <ul style="list-style-type: none"> • Communication • Computer Practice • Information Processing • Office Practice 	N5 <ul style="list-style-type: none"> • Communication • Computer Practice • Information Processing • Legal Practice N5 • Office Practice 	N6 <ul style="list-style-type: none"> • Computer Practice • Information Processing • Legal Practice N6 • Office Practice
Programme accreditation	<ul style="list-style-type: none"> • Department of Higher Education & Training • Umalusi 		
MANAGEMENT ASSISTANT: NATIONAL DIPLOMA <small>INTRO, N4, N5, N6, DIPLOMA</small> (18 MONTHS / 2 YEARS STUDY & 18 MONTHS EXPERIENTIAL TRAINING) (PAROW CAMPUS)			
Admission requirements & career opportunities	Curriculum		
Admission requirements <ul style="list-style-type: none"> • Grade 12 Career opportunities <ul style="list-style-type: none"> • Office Administration Assistant • Office Professional • Personal Assistant • Secretary in private / public sector 	N4 <ul style="list-style-type: none"> • Communication • Computer Practice • Information Processing • Office Practice 	N5 <ul style="list-style-type: none"> • Communication • Computer Practice • Information Processing • Office Practice 	N6 <ul style="list-style-type: none"> • Computer Practice • Information Processing • Legal Practice N5 • Office Practice
Programme accreditation	<ul style="list-style-type: none"> • Department of Higher Education & Training • Umalusi 		

MARKETING MANAGEMENT: NATIONAL DIPLOMA			
INTRO, N4, N5, N6, DIPLOMA (18 MONTHS STUDY & 18 MONTHS EXPERIENTIAL TRAINING) (TYGERBERG CAMPUS)			
Admission requirements & career opportunities	Curriculum		
Admission requirements <ul style="list-style-type: none"> • Grade 12 Career opportunities <ul style="list-style-type: none"> • Advertising & promotion industry • Consumer Behaviour Analyst • Distribution Officer • Marketing advisor • Marketing Manager of small companies • Market Researcher • Product Planner • Public Relations Officer • Sales Rep 	N4 / Semester 1 <ul style="list-style-type: none"> • Computer Practice N4 • Entrepreneurship & Business Management N4 • Management Communication N4 • Marketing Management N4 	N5 / Semester 2 <ul style="list-style-type: none"> • Computer Practice N5 • Entrepreneurship & Business Management N5 • Marketing Management N5 • Sales Management N5 	N6 / Semester 3 <ul style="list-style-type: none"> • Marketing Communication N6 • Marketing Management N6 • Marketing Research N6 • Sales Management N6
Programme accreditation	<ul style="list-style-type: none"> • National Department of Higher Education & Training • Umalusi 		
MARKETING MANAGEMENT DIPLOMA: UNISA			
(3 YEARS) (TYGERBERG CAMPUS)			
Admission requirements & career opportunities	Curriculum		
Admission requirements <ul style="list-style-type: none"> • Grade 12 Career opportunities <ul style="list-style-type: none"> • Advertising & promotion industry • B-TECH Degree • Consumer Behaviour Analyst • Distribution Manager • Marketing Advisor • Marketing Manager • Market Researcher • Product Development Manager • Product Planner • Public Relations Officer • Sales Manager 	1st Year <ul style="list-style-type: none"> • Communication N4 / N5 • Computer Practice N4 / N5 • Entrepreneurship N4 / N5 • Marketing Management N4 / N5 • Mercantile Law N4 • Sales N4 	2nd Year <ul style="list-style-type: none"> • Cost Management top-up (UNISA) • Economics N4 / N5 • Introduction to Accountancy (UNISA) • Marketing Communications N6 • Marketing Communication top-up (UNISA) • Marketing Management N6 • Marketing Management top-up (UNISA) • Marketing Research N6 • Sales Management N6 	3rd Year <ul style="list-style-type: none"> • Consumer Behaviour • Marketing Management 3 • Marketing Research 3 • Sales Management 3
Programme accreditation	<ul style="list-style-type: none"> • UNISA 		

PROJECT MANAGEMENT (2 YEARS) (TYGERBERG CAMPUS)			
Admission requirements & career opportunities		Curriculum	
Admission requirements <ul style="list-style-type: none"> Grade 12 Career opportunities <ul style="list-style-type: none"> Cost Estimator - baseline costing of the project before setting the initial budget Project Administrator - record keeping of project Project Controller - control of project activities & quality control Project Planner - responsible for the planning phase of the project 		1st Year (NQF 5 Certificate) <ul style="list-style-type: none"> Business Communication Cost & Management Accounting Management Principles & Techniques Mercantile Law Project Management Quality Management 	2nd Year (NQF 6 Advanced Certificate) <ul style="list-style-type: none"> Advanced Project Management Applied Project Management Business Ethics Project Procurement Management Project Risk Management
Programme accreditation		<ul style="list-style-type: none"> Lyceum College (Examination Body) 	
PUBLIC MANAGEMENT: NATIONAL DIPLOMA INTRO, N4, N5, N6, DIPLOMA (18 MONTHS / 2 YEARS STUDY & 18 MONTHS EXPERIENTIAL TRAINING) (PAROW CAMPUS)			
Admission requirements & career opportunities		Curriculum	
Admission requirements <ul style="list-style-type: none"> Grade 12 Career opportunities <ul style="list-style-type: none"> Admin Clerk in police service Correctional Services Government employee (Local & Provincial Government) 		N4 <ul style="list-style-type: none"> Computer Practice Entrepreneurship Management Communication Public Administration 	N5 <ul style="list-style-type: none"> Computer Practice Municipal Administration Public Administration Public Finance
Programme accreditation		<ul style="list-style-type: none"> National Department of Higher Education & Training Umalusi 	

ENGINEERING STUDIES PROGRAMMES

ENGINEERING STUDIES (BUILDING CONSTRUCTION) N1 - N3: NATIONAL CERTIFICATE (3 TRIMESTERS) (BELHAR CAMPUS)			
Admission requirements & career opportunities	Curriculum		
Admission requirements <ul style="list-style-type: none"> Grade 10 (with Mathematics & Physical Science) Career opportunities <ul style="list-style-type: none"> Architectural Technology Drainage Inspection Quantity Surveying Technician Town and Regional Planning Sanitation Engineering Road Construction Engineering Civil Building Construction Building Inspector 	N1 <ul style="list-style-type: none"> Building Drawings Building Science Mathematics Bricklaying & Plastering Theory OR <ul style="list-style-type: none"> Plumbing Theory OR <ul style="list-style-type: none"> Carpentry and Roofing Theory 	N2 <ul style="list-style-type: none"> Building Drawings Building Science Mathematics Bricklaying Theory OR <ul style="list-style-type: none"> Plumbing Theory OR <ul style="list-style-type: none"> Carpentry and Roofing Theory 	N3 <ul style="list-style-type: none"> Building & Civil Technology Building Drawings Building Science Mathematics
Programme accreditation	<ul style="list-style-type: none"> Umalusi 		
ENGINEERING STUDIES (BUILDING CONSTRUCTION) N4 - N6: NATIONAL DIPLOMA (3 TRIMESTERS) (BELHAR CAMPUS)			
Admission requirements & career opportunities	Curriculum		
Admission requirements <ul style="list-style-type: none"> Grade 12 or equivalent (with Mathematics) Career opportunities <ul style="list-style-type: none"> Architectural Technology Drainage Inspection Quantity Surveying Technician Town and Regional Planning Sanitation Engineering Road Construction Engineering Civil Building Construction Building Inspector 	N4 <ul style="list-style-type: none"> Engineering Science Engineering Maths Building Administration Quantity Surveying Building and Structural Surveying Building Construction 	N5 <ul style="list-style-type: none"> Building Administration Quantity Surveying Building and Structural Surveying Building Construction 	N6 <ul style="list-style-type: none"> Building Administration Quantity Surveying Building and Structural Surveying Building Construction
Programme accreditation	<ul style="list-style-type: none"> Umalusi 		

ENGINEERING STUDIES (ELECTRICAL) N1 - N3: NATIONAL CERTIFICATE (3 TRIMESTERS) (BELHAR CAMPUS)			
Admission requirements & career opportunities		Curriculum	
Admission requirements <ul style="list-style-type: none"> Grade 10 (with Mathematics & Physical Science) Career opportunities <ul style="list-style-type: none"> Electrician Sound Engineering Factory Maintenance Instrumentation Millwright 	N1 <ul style="list-style-type: none"> Engineering Science Industrial Electronics Mathematics Electrical Trade Theory OR <ul style="list-style-type: none"> Radio Theory 	N2 <ul style="list-style-type: none"> Industrial Electronics Logic Systems Mathematics Electrical Trade Theory OR <ul style="list-style-type: none"> Radio Theory 	N3 <ul style="list-style-type: none"> Electro technology Engineering Science Building Science Industrial Electronics Mathematics
Programme accreditation		<ul style="list-style-type: none"> Umalusi 	
ENGINEERING STUDIES (HEAVY CURRENT ELECTRICAL) N4 - N6: NATIONAL DIPLOMA (3 TRIMESTERS - FULL-TIME / PART-TIME / DISTANCE EDUCATION) (GOODWOOD CAMPUS)			
Admission requirements & career opportunities		Curriculum	
Admission requirements <ul style="list-style-type: none"> Grade 12 (with Mathematics & Physical Science) N3 (with Engineering Mathematics & Engineering Science) Career opportunities <ul style="list-style-type: none"> Maintenance Fitters (Electrical) Electric power generation & distribution (Eskom) Electrical contractors 	N4 - N6 <ul style="list-style-type: none"> Electrotechnics Engineering Mathematics Logic Systems Industrial Electronics 		
Programme accreditation		<ul style="list-style-type: none"> Department of Higher Education & Training Umalusi 	
ENGINEERING STUDIES (LIGHT CURRENT ELECTRICAL) N4 - N6: NATIONAL DIPLOMA (3 TRIMESTERS - FULL-TIME / PART-TIME / DISTANCE EDUCATION) (GOODWOOD CAMPUS)			
Admission requirements & career opportunities		Curriculum	
Admission requirements <ul style="list-style-type: none"> Grade 12 (with Mathematics & Physical Science) N3 (with Engineering Mathematics & Engineering Science) Career opportunities <ul style="list-style-type: none"> Electronics Technician 	N4 - N6 <ul style="list-style-type: none"> Communication Electronics Engineering Mathematics Industrial Electronics Logic Systems 		
Programme accreditation		<ul style="list-style-type: none"> Department of Higher Education & Training Umalusi 	

ENGINEERING STUDIES (MECHANICAL) N1 - N3: NATIONAL CERTIFICATE (3 TRIMESTERS - FULL-TIME / PART-TIME / DISTANCE EDUCATION) (GOODWOOD CAMPUS)			
Admission requirements & career opportunities		Curriculum	
Admission requirements <ul style="list-style-type: none"> Grade 10 (with Mathematics & Physical Science) Career opportunities <ul style="list-style-type: none"> Apprenticeship Maintenance 	N1 <ul style="list-style-type: none"> Engineering Drawings Engineering Science Mathematics Fitting & Machining Theory OR <ul style="list-style-type: none"> Motor Trade Theory 	N2 <ul style="list-style-type: none"> Engineering Drawings Engineering Science Mathematics Fitting & Machining Theory OR <ul style="list-style-type: none"> Motor Trade Theory 	N3 <ul style="list-style-type: none"> Engineering Drawings Engineering Science Mathematics Mechanotechnology
Programme accreditation		<ul style="list-style-type: none"> Umalusi 	
ENGINEERING STUDIES (MECHANICAL) N4 - N6: NATIONAL DIPLOMA (3 TRIMESTERS - FULL-TIME / PART-TIME / DISTANCE EDUCATION) (GOODWOOD CAMPUS)			
Admission requirements & career opportunities		Curriculum	
Admission requirements <ul style="list-style-type: none"> Grade 12 (with Mathematics & Physical Science) N3 (with Engineering Mathematics & Engineering Science) Career opportunities <ul style="list-style-type: none"> Engineering assistant Mechanical technician Mechanical sales representative Artisan (if qualified) Workshop foreman Draughtsman 	N4 <ul style="list-style-type: none"> Engineering Mathematics Engineering Science Mechano Draughting Mechanotechnics 	N5 & N6 <ul style="list-style-type: none"> Engineering Mathematics Mechanotechnics Power Machines Strength of materials 	
Programme accreditation		<ul style="list-style-type: none"> Department of Higher Education & Training Umalusi 	

ENGINEERING ACCESS PROGRAMME (1 YEAR TRIMESTER BASED) (GOODWOOD CAMPUS)	
Admission requirements & career opportunities	Curriculum
Admission requirements <ul style="list-style-type: none"> • Grade 12 or equivalent (with Mathematics & Physical Science) • Career opportunities <ul style="list-style-type: none"> • Access to CPUT • Access to N4-N6 • Apprenticeship 	Internal Examination (CPUT Accredited) <ul style="list-style-type: none"> • Communication • Engineering Drawings • Engineering Science • Mathematics External Examination (DOE Accredited) <ul style="list-style-type: none"> • Engineering Studies N3 • Engineering Studies N4
Programme accreditation	<ul style="list-style-type: none"> • Only accredited by the Cape Peninsula University of Technology (CPUT) Engineering Faculty as entry level to S1 and Umalusi for N3 & N4 subjects

POST-MATRIC GENERAL STUDIES PROGRAMMES

ASSISTANT CHEF NQF LEVEL 2 (1 YEAR) (PROTEA CAMPUS)			
Admission requirements & career opportunities	Curriculum		
<p>Admission requirements</p> <ul style="list-style-type: none"> • Grade 9 • Placement tests • Compulsory interview • Reference check on behaviour & conduct <p>Career opportunities</p> <ul style="list-style-type: none"> • Canteen / Cafeteria Assistant • Chef's Assistant • Kitchen Assistant 	<p>Unit standard based Units grouped together under the following subjects:</p> <ul style="list-style-type: none"> • Food Preparation • Hygiene & Safety 		
CLOTHING PRODUCTION: NATIONAL DIPLOMA INTRO N4, N4, N5, N6, DIPLOMA (PROTEA CAMPUS)			
Admission requirements & career opportunities	Curriculum		
<p>Admission requirements</p> <ul style="list-style-type: none"> • Grade 12 or equivalent <p>Career opportunities</p> <ul style="list-style-type: none"> • Clothing Consultant • Couturier • Designer • Dressmaker • Entrepreneur with own business • Patternmaker 	<p>Intro N4 (6 months)</p> <ul style="list-style-type: none"> • Clothing Construction • Factory Organisation • Fashion Drawing • Pattern Construction <p>N4 (6 months)</p> <ul style="list-style-type: none"> • Clothing Construction • Fashion Drawing • Intro to Computer Practice • Pattern Construction 	<p>N5 (6 months)</p> <ul style="list-style-type: none"> • Clothing Construction • Entrepreneurship & Business Management N4 • Fashion Drawing • Pattern Construction 	<p>N6 (6 months)</p> <ul style="list-style-type: none"> • Clothing Construction • Entrepreneurship & Business Management N5 • Fashion Drawing • Pattern Construction
Programme accreditation	<ul style="list-style-type: none"> • National Department of Higher Education & Training • Umalusi 		

COSMETOLOGY (2 YEARS) (PAROW CAMPUS)	
Admission requirements & career opportunities	Curriculum
<p>Admission requirements</p> <ul style="list-style-type: none"> • Grade 12 • 18 years or older • Preferred school subjects: Biology / Natural Science • School attendance will be taken into consideration • Personal interview may be required <p>Short course</p> <ul style="list-style-type: none"> • 16 years or older • Grade 10 <p>Career opportunities</p> <ul style="list-style-type: none"> • Cosmetic houses • Fashion - & photo shoots • Film Industry • Health hydro's & spas • Luxury cruise liners • Make-up studios • Nail Technician • Self-employment • Skincare clinic • Training centres • Wellness retreats 	<p>1st Year - ITEC Beauty Specialist Qualification</p> <ul style="list-style-type: none"> • Make-up • Manicures & Pedicures • Skin Care • Waxing <p>2nd Year</p> <ul style="list-style-type: none"> • ITEC Body Therapy Qualification • ITEC Facial Electrical Qualification • ITEC Nail Technology Qualification • ITEC Spa Therapy Qualification <p>Short Course - ITEC Nail Technology</p> <ul style="list-style-type: none"> • Anatomy & Physiology • Manicures & Pedicures • Nail Technology Systems
<p>Programme accreditation</p>	<ul style="list-style-type: none"> • SAQA registered (all ITEC diplomas offered) • In process of accreditation with the Professional Accreditation Body (PAB)

COSMETOLOGY CURRENTLY UNDER REVIEW

DRAMA / PERFORMING ARTS – EDEXEL (2 YEARS) LEVEL 5 (TYGERBERG CAMPUS)		
Admission requirements & career opportunities	Curriculum	
<p>Admission requirements</p> <ul style="list-style-type: none"> Grade 12 <p>Career opportunities</p> <ul style="list-style-type: none"> Teaching High School (BTEC) Technical Teaching College (BTEC) Post School Advertisements / Marketing Arts / Stage Administrator Acting: stage, film, corporate functions Theatre craft: stage building; lights etc. Educational/Industrial/Children's Theatre Revue, shows, musicals, etc. Directing Voice overs for TV ads, documentaries Set design Studio classes e.g. make up, various forms of dance 	<p>1st Year</p> <ul style="list-style-type: none"> Drama Acting Techniques 1 Movement for the Actor Drama Communication Techniques 1 Voice and Speech Development Singing Techniques and Styles Drama Performing Techniques 1 Devising Performance Theatre in Education Drama Text Study 1 Creative Arts Research Skills/ Professional Practice Drama Theatre Study 1 Preparation, Process, Production in Creative Arts <p>1st Semester</p> <ul style="list-style-type: none"> Marketing Management N4 Entrepreneurship & Business Management N4 <p>2nd Semester</p> <ul style="list-style-type: none"> Management Communication N4 <p>OR</p> <ul style="list-style-type: none"> Bestuurskommunikasie N4 Computer Practise N4 	<p>2nd Year</p> <ul style="list-style-type: none"> Drama Acting Techniques 2 Alternative Approaches to Acting Choreography of Group Performance Drama Communication Techniques 2 Vocal Method in Context Drama Performing Techniques 2 Musical Theatre Performance Theatre Directing Applied Contemporary Performance Practice Drama Text Study 2 Personal and Professional Development Drama Theatre Study 2 Theatre in Education <p>1st Semester</p> <ul style="list-style-type: none"> Sales Management N5 Entrepreneurship & Business Management N5 <p>2nd Semester</p> <ul style="list-style-type: none"> Marketing Management N5 Computer Practise N5
Programme accreditation	<ul style="list-style-type: none"> Edexcel Umalusi (N Subjects) 	

EDUCARE: NATIONAL DIPLOMA N4, N5, N6, DIPLOMA (PAROW CAMPUS)			
Admission requirements & career opportunities	Curriculum		
Admission requirements <ul style="list-style-type: none"> Grade 12 or equivalent Educare Level 4 Career opportunities <ul style="list-style-type: none"> Au Pair Day Mother Educarer Entrepreneur 	N4 / Semester 1 <ul style="list-style-type: none"> Child Health Day Care Personnel Development Educare Didactics Education 	N5 / Semester 2 <ul style="list-style-type: none"> Day Care Communication Educare Didactics Educational Psychology Entrepreneurship N4 	N6 / Semester 3 <ul style="list-style-type: none"> Day Care Communication Day Care Management Educare Didactics Educational Psychology
Programme accreditation	<ul style="list-style-type: none"> Department of Higher Education & Training Umalusi 		
GOLF CLUB PROFESSIONAL (PGA) (3 YEARS) (TYGERBERG CAMPUS)			
Admission requirements & career opportunities	Curriculum		
Admission requirements <ul style="list-style-type: none"> Grade 12 or equivalent Career opportunities <ul style="list-style-type: none"> Club Manager Equipment Consultant Golf Coach Golf Director Green Keeper Golf Lecturer Pro Shop Manager / Owner 	1st Year <ul style="list-style-type: none"> Anatomy & Physiology Coaching Children Equipment Technology 1 Golf World Intro to Golf Coaching: Swing Intro to Golf Retailing Rules of Golf Sport Psychology 	2nd Year <ul style="list-style-type: none"> Business Finance Business Law Equipment Technology 2 Intro to Golf Coaching Nutrition & Health Prevention of injuries Rules of Golf / Tournament Organisation Short Game Skills Acquisition 	3rd Year <ul style="list-style-type: none"> Business Law in South Africa Fault Finding Fitness Training in Golf Managing a Golf Business Operate as Professional Coach Personal Career Development Principles of Biomechanics
Programme accreditation	<ul style="list-style-type: none"> Programme is accredited towards a PGA apprenticeship (Club Professional or Teaching Professional) THETA 		

HAIR CARE (3 YEARS) (PAROW CAMPUS)			
Admission requirements & career opportunities	Curriculum		
<p>Admission requirements Full Time</p> <ul style="list-style-type: none"> Grade 10 16 years or older Subject to personal interview <p>Admission requirements Part-time (employed in salon)</p> <ul style="list-style-type: none"> Grade 12 Subject to personal interview <p>Career opportunities</p> <ul style="list-style-type: none"> Colour Technician Education Qualified Hairdresser Salon Manager / Owner Sales Representative TV / Film / Stage Artist 	<p>Occupational Programme Level 2 - 4</p> <ul style="list-style-type: none"> Chemical Reformation: Perming & Relaxing Colour Techniques Communication Consultative skills, shampoo, conditioning & treatment Cutting Techniques Hair Designing Life Skills Management Mathematical Literacy Reception & Retail <p>Added extras:</p> <ul style="list-style-type: none"> Advanced Massage Braiding & Dreadlocks Competition Training Make-up Upstyles Shaving & hot towel treatments (gents) <p>All learning areas include basic & advanced training. Practical experience will be done & monitored in salons throughout the programme.</p>		
Programme accreditation	• Services SETA		
HOSPITALITY & CATERING SERVICES SPECIALISING IN FOOD PREPARATION & CULINARY ARTS: DIPLOMAS CONSISTING OF CITY & GUILDS (LONDON) CERTIFICATE / DIPLOMAS & NATIONAL N-DIPLOMA WITH 18 MONTHS EXPERIENTIAL TRAINING (TYGERBERG CAMPUS)			
Admission requirements & career opportunities	Curriculum		
<p>Admission requirements</p> <ul style="list-style-type: none"> Grade 12 or equivalent Complete Curriculum Vitae (CV) Compulsory interview <p>Career opportunities</p> <ul style="list-style-type: none"> Catering assistant Chef de cuisine (Head chef) Chef de partie Commis chef Cook Kitchen assistant Kitchen porter Restaurateur Sous chef Trainee chef 	<p>1st Year Certificate in Culinary Arts (City & Guilds) & Hospitality Services N4</p> <ul style="list-style-type: none"> Food Preparation Theory (City & Guilds) Food Preparation Practicals (City & Guilds) Applied Management N4 Catering Theory & Practical N4 Nutrition & Menu planning N4 Sanitation & Safety N4 Conversational French (Skills) 	<p>2nd Year Diploma in Culinary Arts (City & Guilds) & Hospitality Services N5</p> <ul style="list-style-type: none"> Food Preparation Theory (City & Guilds) Food Preparation Practicals (City & Guilds) Applied Management N5 Catering Theory & Practical N5 Food & Beverage Services N5 Entrepreneurship & Business Management N4 	<p>3rd Year Advanced Diploma in Culinary Arts (City & Guilds) & Hospitality Services N6</p> <ul style="list-style-type: none"> Computer Practice N4 Food Preparation Theory (City & Guilds) Food Preparation Practicals (City & Guilds) Applied Management N6 Catering Theory & Practical N6 Communication & Human Relations N6
Programme accreditation	<ul style="list-style-type: none"> City & Guilds (London) Department of Higher Education & Training Umalusi (N4 - N6) 		

HOSPITALITY & CATERING SERVICES SPECIALISING IN RECEPTION, ACCOMMODATION & FOOD & BEVERAGE SERVICES: DIPLOMAS CONSISTING OF CITY & GUILDS (LONDON) CERTIFICATE / DIPLOMAS & NATIONAL N-DIPLOMA WITH 18 MONTHS EXPERIENTIAL TRAINING (TYGERBERG CAMPUS)			
Admission requirements & career opportunities	Curriculum		
Admission requirements <ul style="list-style-type: none"> Grade 12 or equivalent Complete Curriculum Vitae (CV) Compulsory interview Career opportunities <ul style="list-style-type: none"> Banqueting Manager Bartender / Wine Steward Concierge Executive Housekeeper Food & Beverage Manager Hotel Manager Receptionist Restaurant Manager Room Attendant Rooms Division Manager Waitron 	1st Year Certificates in Reception, Operations, Food & Beverage Services (City & Guilds) & Hospitality Services N4 <ul style="list-style-type: none"> Applied Management N4 Catering Theory & Practical N4 Conversational French (Skills) Food & Beverage Services (City & Guilds) Nutrition & Menu Planning N4 Reception Operations & Services (City & Guilds) Sanitation & Safety N4 	2nd Year Diplomas in Reception, Accommodation, Food & Beverage Services (City & Guilds) & Hospitality Services N5 <ul style="list-style-type: none"> Accommodation Services (City & Guilds) Applied Management N5 Catering Theory & Practical N5 Entrepreneurship & Business Management N4 Food & Beverage Services (City & Guilds) Food & Beverage Services N5 Reception Operations & Services (City & Guilds) 	3rd Year Advanced Diploma in Reception, Accommodation, Food & Beverage Services (City & Guilds) & Hospitality Services N6 <ul style="list-style-type: none"> Accommodation Services (City & Guilds) Applied Management N6 Catering Theory & Practical N6 Communication & Human Relations N6 Computer Practice N4 Event Support (THETA - Skill) - Optional Food & Beverage Services (City & Guilds) Reception Operations & Services (City & Guilds)
Programme accreditation	<ul style="list-style-type: none"> City & Guilds (London) Department of Higher Education & Training Umalusi (N4 - N6) 		
INFORMATION TECHNOLOGY ASSOCIATE (1 YEAR) (TYGERBERG CAMPUS)			
Admission requirements & career opportunities	Curriculum		
Admission requirements <ul style="list-style-type: none"> Grade 12 or equivalent Career opportunities <ul style="list-style-type: none"> Computer Forensics Computer Manufacturing Field Service Technician Help Desk & Customer Service PC Technician 	<ul style="list-style-type: none"> Concepts for Design & Programming Critical Thinking ICDL (International Computer Driving Licence) Intro to Illustrator Microsoft Digital Literacy STRATA Fundamentals STRATA IT Sales Typing Web 		
Programme accreditation	<ul style="list-style-type: none"> CompTIA ICDL 		

MCPD & ADOBE ASSOCIATE (MICROSOFT CERTIFIED PROFESSIONAL DEVELOPER & ADOBE CERTIFIED ASSOCIATE) (2 YEARS) (TYGERBERG CAMPUS)			
Admission requirements & career opportunities	Curriculum		
<p>Admission requirements</p> <ul style="list-style-type: none"> Grade 12 or equivalent <p>Career opportunities</p> <p>After 1st Year</p> <ul style="list-style-type: none"> Junior Digital Designer Junior Programmer Junior Web Developer <p>After 2nd Year</p> <ul style="list-style-type: none"> Junior Database Administrator Programmer Web Analyst Web Designer Web Developer 	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; vertical-align: top;"> <p>1st Year</p> <p>Adobe</p> <ul style="list-style-type: none"> ACA Visual Communication using Adobe Photoshop InDesign <p>Microsoft</p> <ul style="list-style-type: none"> ICDL (International Computer Driving Licence) ICDL (Web Editing) <p>Microsoft</p> <ul style="list-style-type: none"> Digital Literacy .NET (Framework Application Development) Basic Concepts of Programming Database Management & Design MS Web Developer </td> <td style="width: 50%; vertical-align: top;"> <p>2nd Year</p> <p>Adobe</p> <ul style="list-style-type: none"> ACA Rich Media Communication using Adobe Flash Illustrator <p>Microsoft</p> <ul style="list-style-type: none"> ASP.NET (Web Developer) PRO Developer Ajax Database Management 2 Javascript </td> </tr> </table>	<p>1st Year</p> <p>Adobe</p> <ul style="list-style-type: none"> ACA Visual Communication using Adobe Photoshop InDesign <p>Microsoft</p> <ul style="list-style-type: none"> ICDL (International Computer Driving Licence) ICDL (Web Editing) <p>Microsoft</p> <ul style="list-style-type: none"> Digital Literacy .NET (Framework Application Development) Basic Concepts of Programming Database Management & Design MS Web Developer 	<p>2nd Year</p> <p>Adobe</p> <ul style="list-style-type: none"> ACA Rich Media Communication using Adobe Flash Illustrator <p>Microsoft</p> <ul style="list-style-type: none"> ASP.NET (Web Developer) PRO Developer Ajax Database Management 2 Javascript
<p>1st Year</p> <p>Adobe</p> <ul style="list-style-type: none"> ACA Visual Communication using Adobe Photoshop InDesign <p>Microsoft</p> <ul style="list-style-type: none"> ICDL (International Computer Driving Licence) ICDL (Web Editing) <p>Microsoft</p> <ul style="list-style-type: none"> Digital Literacy .NET (Framework Application Development) Basic Concepts of Programming Database Management & Design MS Web Developer 	<p>2nd Year</p> <p>Adobe</p> <ul style="list-style-type: none"> ACA Rich Media Communication using Adobe Flash Illustrator <p>Microsoft</p> <ul style="list-style-type: none"> ASP.NET (Web Developer) PRO Developer Ajax Database Management 2 Javascript 		
<p>Programme accreditation</p>	<ul style="list-style-type: none"> Adobe ICDL Microsoft 		

PC TECHNICIAN & NETWORK PLUS (1 YEAR) (TYGERBERG CAMPUS)	
Admission requirements & career opportunities	Curriculum
<p>Admission requirements</p> <ul style="list-style-type: none"> Grade 12 or equivalent <p>Career opportunities</p> <ul style="list-style-type: none"> Computer Forensics Computer Manufacturing Field Service Technician Help Desk & Customer Service PC Technician 	<ul style="list-style-type: none"> A+ (Essentials) A+ (Practical Applications) ACA Rich Media Communication using Adobe Flash ACA Visual Communication using Adobe Photoshop ACA Web Communication using Adobe Dreamweaver Digital Literacy ICDL (International Computer Driving Licence) ICDL Web Editing N+ (Network+)
<p>Programme accreditation</p>	<ul style="list-style-type: none"> Adobe CompTIA ICDL ICDL Web Editing

PROFESSIONAL COOKERY: NQF LEVEL 4 CERTIFICATE & NQF LEVEL 5 DIPLOMA (1 YEAR - CERTIFICATE) (1 YEAR STUDY & 6 MONTHS EXPERIENTIAL TRAINING - DIPLOMA) (PROTEA CAMPUS)			
Admission requirements & career opportunities	Curriculum		
Admission requirements <ul style="list-style-type: none"> Grade 12 or equivalent Compulsory interview Reference check on behaviour & conduct Career opportunities <ul style="list-style-type: none"> Catering Assistant Commis Chef Food Services Assistant Food Services Supervisor Kitchen Supervisor Sous Chef Storekeeping & Stock Control 	1st Year (Certificate) Unit standard based Units grouped together under the following subjects: <ul style="list-style-type: none"> Communication Computer Literacy Food Preparation Level 4 Hospitality Management Level 4 Hospitality Numeracy Hygiene & Safety Possible exit point - successful candidates will be awarded a Certificate in Professional Cookery NQF Level 4	2nd Year (Diploma) Unit standard based Units grouped together under the following subjects: <ul style="list-style-type: none"> Food Preparation Level 5 Hospitality Management Level 5 Hospitality Operations Hospitality Services 	3rd Year (6 months only) Experiential training & integrated summative assessment
Programme accreditation	• THETA		
SPORT MANAGEMENT: DIPLOMA (3 YEARS) (TYGERBERG CAMPUS)			
Admission requirements & career opportunities	Curriculum		
Admission requirements <ul style="list-style-type: none"> Grade 12 Career opportunities <ul style="list-style-type: none"> Commercial side of sport Sport Administration Sport & Commerce Sport as a scientist Sport Management Sport Media Sport Tourism Teacher in sport Training as career Umpire / Referee 	1st Year <ul style="list-style-type: none"> Communication First Aid 1 Fitness Studies 1 Kinder Kinetics 1 Marketing Management 1 Methodology in Coaching 1 Recreation & Adventure 1 Sport Exercise Physiology 1 Sport Management 1 Sport Science 1 	2nd Year <ul style="list-style-type: none"> Accounting & Finance Computers First Aid 2 Fitness Studies 2 Kinder Kinetics 2 OR <ul style="list-style-type: none"> Recreation & Adventure 2 Marketing Management 2 Sport Exercise Physiology 2 Sport Management 2 Sport Science 2 	3rd Year <ul style="list-style-type: none"> Economics First Aid 3 Fitness Studies 3 Kinder Kinetics 2 OR <ul style="list-style-type: none"> Recreation & Adventure 3 Marketing Management 3 Research Methods Sport Exercise Physiology 3 Sport Management 3 Sport Psychology Sport Science 3
Programme accreditation	• Centurion Academy • Council of Higher Education		

TOURISM CITY & GUILDS PROGRAMMES CONSISTING OF CITY & GUILDS (LONDON) CERTIFICATE / DIPLOMAS & NATIONAL N-DIPLOMA WITH (18 MONTHS EXPERIENTIAL TRAINING) (TYGERBERG CAMPUS)			
Admission requirements & career opportunities	Curriculum		
Admission requirements <ul style="list-style-type: none"> Grade 12 or equivalent Compulsory interview Career opportunities <ul style="list-style-type: none"> Airlines Ground / Cabin Crew Car Rental Companies Coach / Bus Companies Cruise Ships Entertainment Complexes / Resorts Event Planning / Conferencing Rail Companies Site Guides / Tourist Guides Tourist Information Centre Tour Operators Travel Agencies Travel Insurance Companies 	City & guilds (London) Certificate in International Tourism (1 Year) <ul style="list-style-type: none"> Computer Practice N4 Customer Service Developing a visitor attraction International Tourism Geography International Tourism Industry Marketing Presentation of tourism products & services Reservations & Ticketing Tourism Communication N4 Tourist Destinations N4 Travel Office Procedures N4 Travel Services N4 	City & guilds (London) Diploma in International Tourism (1st Year) <ul style="list-style-type: none"> Developing a local tourism destination Development of the tourism industry Computer Practice N4 International Tourism Geography Related Tourism Services Tourism Communication N4 & N5 Tourist Destinations N4 & N5 Travel Office Procedures N4 & N5 Travel Services N4 Wines of South Africa (short course) 	City & guilds (London) Diploma in International Tourism (2nd Year) <ul style="list-style-type: none"> Business Systems Customer Service Operations DTT (fares within Africa) DTT (international basic fares) Events Support (THETA) Hotel Reception N6 Inn-keeper Marketing Operations People Development Tourist Destinations N6 Travel Office Procedures N6 Travel Services N6
Programme accreditation	<ul style="list-style-type: none"> City & Guilds (London) THETA Umalusi (N4 - N6) 		

TOURISM NATIONAL DIPLOMA N4, N5, N6 DIPLOMA N4, N5, N6 DIPLOMA (18 MONTHS THEORY STUDY & 18 MONTHS EXPERIENTIAL TRAINING) (TYGERBERG CAMPUS)			
Admission requirements & career opportunities	Curriculum		
Admission requirements <ul style="list-style-type: none"> A certified copy of the grade 12 results/ or Level 4 A certified copy of your ID A completed application form NB: An interview is compulsory Career opportunities <ul style="list-style-type: none"> Airlines (ground) Tour Operators Tourist Information Centre Travel Agencies 	N4 / 1st Semester <ul style="list-style-type: none"> Tourism Communication N4 Tourist Destinations N4 Travel Office Procedures N4 Travel Services N4 Optional Subject: Computer Practice N4 	N5 / 2nd Semester <ul style="list-style-type: none"> Tourism Communication N5 Tourist Destinations N5 Travel Office Procedures N5 Travel Services N5 	N6 / 3rd Semester <ul style="list-style-type: none"> Tourist Destinations N6 Travel Office Procedures N6 Travel Services N6 Hotel Reception N6
Programme Accreditation	<ul style="list-style-type: none"> Umalusi (N4 - N6) 		

PRE- MATRIC / NATIONAL CERTIFICATE (VOCATIONAL) - NC(V)

Admission requirements

- Grade 9 or equivalent
- Compulsory selection and placement test

Programme accreditation

All the National Certificate (Vocational) programmes are accredited by Umalusi.

Compulsory Fundamental subjects

- One of either English First Additional Language / Afrikaans Eerste Addisionele Taal (dependent on the programme)
- Either Mathematics / Mathematical Literacy (dependent on the programme requirements)
- Life Orientation (Lifeskills & Computer Literacy)

PRE- MATRIC / NATIONAL CERTIFICATE (VOCATIONAL) - NC(V) BUSINESS STUDIES

FINANCE ECONOMICS & ACCOUNTING LEVEL 2 - 4: NATIONAL CERTIFICATE (3 YEARS) (PROTEA CAMPUS)	
Career opportunities	Curriculum
Career opportunities <ul style="list-style-type: none"> • Accounting • Banking • Financial Services • Investment Broking • Investment Services 	Level 2 - 4 <ul style="list-style-type: none"> • Applied Accounting • Economic Environment • Financial Management • New Venture Creation
MANAGEMENT LEVEL 2 - 4: NATIONAL CERTIFICATE (3 YEARS) (PROTEA CAMPUS)	
Career opportunities	Curriculum
Career opportunities <ul style="list-style-type: none"> • Financial Officer • Human Resource Officer • Marketer • Production & Administration Officer • Public Relations Officer 	Level 2 - 4 <ul style="list-style-type: none"> • Financial Management • Management Practice • New Venture Creation • Operations Management
MARKETING LEVEL 2 - 4: NATIONAL CERTIFICATE (3 YEARS) (PROTEA CAMPUS)	
Career opportunities	Curriculum
Career opportunities <ul style="list-style-type: none"> • Customer Relations • Marketing • Market Research • Product Development • Public Relations Officer • Purchasing Management • Sales Management 	Level 2 - 4 <ul style="list-style-type: none"> • Advertising & Promotions • Consumer Behaviour • Marketing • Marketing Communication

OFFICE ADMINISTRATION LEVEL 2 - 4: NATIONAL CERTIFICATE (3 YEARS) (PAROW CAMPUS)			
Career opportunities	Curriculum		
Career opportunities <ul style="list-style-type: none"> Administrative Officer Company Secretary Hospital Administrator Legal Secretary Personal Assistant 	Level 2 <ul style="list-style-type: none"> Business Practice New Venture Creation Office Data Processing Office Practice 	Level 3 <ul style="list-style-type: none"> Business Practice New Venture Creation Office Data Processing Office Practice 	Level 4 <ul style="list-style-type: none"> Business Practice New Venture Creation Office Data Processing Office Practice Personal Assistance

PRE- MATRIC / NATIONAL CERTIFICATE (VOCATIONAL) - NC(V) ENGINEERING STUDIES

CIVIL ENGINEERING & BUILDING CONSTRUCTION LEVEL 2 - 4: NATIONAL CERTIFICATE (3 YEARS) (BELHAR CAMPUS)			
Career opportunities	Curriculum		
Career opportunities <ul style="list-style-type: none"> Architectural Technology Building Construction Civil Construction Engineering Drainage Inspection Road Construction Engineering Sanitation Engineering Town & Regional Planning Quantity Surveying 	Level 2 <ul style="list-style-type: none"> Construction Planning Materials Physical Science Plant & Equipment OR <ul style="list-style-type: none"> Plumbing OR <ul style="list-style-type: none"> Roads OR <ul style="list-style-type: none"> Concrete Structures OR <ul style="list-style-type: none"> Carpentry & Roof Work OR <ul style="list-style-type: none"> Masonry 	Level 3 <ul style="list-style-type: none"> Construction Planning Materials Plant & Equipment Physical Science OR <ul style="list-style-type: none"> Plumbing OR <ul style="list-style-type: none"> Roads OR <ul style="list-style-type: none"> Concrete Structures OR <ul style="list-style-type: none"> Carpentry & Roof Work OR <ul style="list-style-type: none"> Masonry 	Level 4 <ul style="list-style-type: none"> Construction Planning Construction Supervision Materials Physical Science OR <ul style="list-style-type: none"> Plumbing OR <ul style="list-style-type: none"> Roads OR <ul style="list-style-type: none"> Concrete Structures OR <ul style="list-style-type: none"> Carpentry & Roof Work OR <ul style="list-style-type: none"> Masonry

ELECTRICAL INFRASTRUCTURE CONSTRUCTION LEVEL 2 - 4: NATIONAL CERTIFICATE (3 YEARS) (BELHAR CAMPUS)			
Career opportunities	Curriculum		
Career opportunities <ul style="list-style-type: none"> Construction Digital Electronics Electrical Engineering Industrial Engineering Instrumentation Process Level Control Sound Technology Theatre Technology 	Level 2 <ul style="list-style-type: none"> Electrical Principles & Practice Electronic Control & Digital Electronics Workshop Practice Electrical Systems & Construction 	Level 3 <ul style="list-style-type: none"> Electrical Principles & Practice Electrical Systems & Construction Electrical Workmanship Electronic Control & Digital Electronics 	Level 4 <ul style="list-style-type: none"> Electrical Principles & Practice Electrical Systems & Construction Electrical Workmanship Electronic Control & Digital Electronics

ENGINEERING & RELATED DESIGN LEVEL 2 - 4: NATIONAL CERTIFICATE			
(3 YEARS)			
(BELLVILLE / WINGFIELD CAMPUS)			
Career opportunities	Curriculum		
Career opportunities <ul style="list-style-type: none"> • Aerospace Engineering • Automotive Repair & Maintenance • Boilermaking • Fitting & Machining • Manufacturing & Industrial Engineering • Metallurgical & Materials Engineering • Toolmaking 	Level 2 <ul style="list-style-type: none"> • Engineering Fundamentals • Engineering Systems • Engineering Technology • Fitting & Turning OR <ul style="list-style-type: none"> • Automotive Repair & Maintenance OR <ul style="list-style-type: none"> • Engineering Fabrication 	Level 3 <ul style="list-style-type: none"> • Engineering Graphics & Design (CAD) • Engineering Practice & Maintenance • Materials Technology • Fitting & Turning OR <ul style="list-style-type: none"> • Automotive Repair & Maintenance OR <ul style="list-style-type: none"> • Engineering Fabrication 	Level 4 <ul style="list-style-type: none"> • Applied Engineering Technology • Engineering Processes • Professional Engineering Practice • Fitting & Turning OR <ul style="list-style-type: none"> • Automotive Repair & Maintenance OR <ul style="list-style-type: none"> • Engineering Fabrication

PRE- MATRIC / NATIONAL CERTIFICATE (VOCATIONAL) - NC(V)

GENERAL STUDIES

HOSPITALITY LEVEL 2 - 4: NATIONAL CERTIFICATE (3 YEARS) (PROTEA CAMPUS)			
Career opportunities		Curriculum	
Career opportunities <ul style="list-style-type: none"> Canteen / Cafeteria Assistant Commis Chef Housekeeping Assistant Waitron - Silver Service Drinks 		Level 2 - 4 <ul style="list-style-type: none"> Client Services & Human Relations Food Preparation Hospitality Generics Hospitality Services 	
SAFETY IN SOCIETY LEVEL 2 - 4: NATIONAL CERTIFICATE (3 YEARS) (PAROW CAMPUS)			
Career opportunities		Curriculum	
Career opportunities <ul style="list-style-type: none"> Correctional Services Metro Police Services Private Security Services South African National Defence Force (SANDF) South African Police Services (SAPS) Traffic Law Enforcement 		Level 2 <ul style="list-style-type: none"> Introduction to Governance Introduction to Law Introduction to Policing Practices Principles of Criminal Justice 	Level 3 <ul style="list-style-type: none"> Criminal Justice Structures & Mandates Criminal Law Governance Theory of Policing Practices
			Level 4 <ul style="list-style-type: none"> Applied Policing Criminal Justice Process Governance Law Procedures & Evidence
TOURISM LEVEL 2 - 4: NATIONAL CERTIFICATE (3 YEARS) (PROTEA CAMPUS)			
Career opportunities		Curriculum	
Career opportunities <ul style="list-style-type: none"> Adventure Guide Conference & Events Planner Game Ranger Safari Operator Tourism Development Officer Transportation Manager Travel Counselor 		Level 2 <ul style="list-style-type: none"> Client Services & Human Relations Science of Tourism Sustainable Tourism in South Africa Tourism Operations 	Level 3 <ul style="list-style-type: none"> Client Services & Human Relations Science of Tourism Sustainable Tourism in South Africa & Regional Travel Tourism Operations
			Level 4 <ul style="list-style-type: none"> Client Services & Human Relations Science of Tourism Sustainable Tourism in South Africa & International Travel Tourism Operations

SKILLS PROGRAMMES

ENGINEERING STUDIES

AUTOMOTIVE BODY REPAIR & SPRAY PAINTING PHASE 1 - 3 (3 TRIMESTERS) (BELLVILLE CAMPUS)			
Admission requirements & career opportunities	Curriculum		
Admission requirements <ul style="list-style-type: none"> • Grade 8 Career opportunities <ul style="list-style-type: none"> • Auto-body Repair Apprenticeship • Self-employment 	Phase 1 <ul style="list-style-type: none"> • Basic Gas Welding • Basic Handskills • Basic Theory & Practice of dent repair 	Phase 2 <ul style="list-style-type: none"> • Practice repair on models • Structural damage repair techniques 	Phase 3 <ul style="list-style-type: none"> • Practice repainting accident damaged vehicles & more advanced repair techniques
Programme accreditation	• Northlink FETI designed Skills Course		
AUTOTRONICS LEVEL 1 - 3 (3 TRIMESTERS) (BELLVILLE CAMPUS)			
Admission requirements & career opportunities	Curriculum		
Admission requirements <ul style="list-style-type: none"> • Grade 12 Career opportunities <ul style="list-style-type: none"> • Auto-electrical Apprenticeship • Auto-electrical Learnership • Self-employment 	Level 1 <ul style="list-style-type: none"> • Handskills & basic auto-electrics 	Level 2 <ul style="list-style-type: none"> • Testing & repairing of auto-electrical components 	Level 3 <ul style="list-style-type: none"> • Advanced auto-electrical systems • Electronic ignition systems & fuel systems
Programme accreditation	• MERSETA unit standard aligned program		
BOILERMAKING PHASE 1 - 4 (3 TRIMESTERS) (BELLVILLE CAMPUS)			
Admission requirements & career opportunities	Curriculum		
Admission requirements <ul style="list-style-type: none"> • Grade 12 Career opportunities <ul style="list-style-type: none"> • Auto-electrical Apprenticeship • Auto-electrical Learnership • Self-employment 	Phase 1 <ul style="list-style-type: none"> • Arc Welding • Gas Cutting Power Machines • Gas Welding • Induction • Hand Tools • Power Tools • Safety 	Phase 2 <ul style="list-style-type: none"> • Basic Rigging • Drawing & Sketches • Developments • Marking off Techniques • Materials • Thermal Application • Trade related machines 	Phase 3 & 4 <ul style="list-style-type: none"> • Advanced development • Structural Boilermaking
Programme accreditation	• MERSETA modular aligned training schedule		

ELECTRICAL HEAVY CURRENT PHASE 1 - 3 (3 TRIMESTERS) (BELHAR CAMPUS)			
Admission requirements & career opportunities		Curriculum	
Admission requirements <ul style="list-style-type: none"> • Grade 12 OR <ul style="list-style-type: none"> • N3 Career opportunities <ul style="list-style-type: none"> • Construction • Digital Electronics • Electrical Engineering • Industrial Engineering • Instrumentation • Process Level Control • Sound Technology • Theatre Technology 	Phase 1 <ul style="list-style-type: none"> • Basic Safety • Colour Marking & S-signs • Colour Resistance • Contactors • Different Lights • Earth Leakage Circuit Breakers • Electrical Symbols • Hand Tools Application • How potential energy is stored • Multi-meters • Pilot Lamps • Power Tools Application • Solder - various projects • Stop / Start Emergency • Timers 	Phase 2 <ul style="list-style-type: none"> • Connect AC Machines (single & three phase) • Connect DC Machines (series, shunt & compound) • Fault Finding • Fault Finding AC Machines • Fault Finding DC Machines • Installation (metal & PVC) • Make-off & join armoured cable • Motors, single- & three phase, phasing & starting • Three- & single phase supplies • Test DC Machines 	Phase 3 <ul style="list-style-type: none"> • ARC Welding • Autotransformer • Basic Hydraulics Panel with PS 40 Moeller PLC • Basic Pneumatic Panel • DC Motors / Starters • Different PLCs • Maintenance - PLC / Hardwire • (Omron, Siemens, Klover Moeller, Mitsubishi) • Sequence Starters, Star / Delta Starter, F / R - PLC (Siemens S7 & Mitsubishi PLC) • Transformers
ENGINEERING SHORT COURSES (BELLVILLE CAMPUS)			
Short course	Duration	Short course	Duration
Advanced Drawing Developments	10 Days	Auto CAD	36 Hours
Basic Drawings & Development	10 Days	Auto CAD 2008 (2D) & Introduction to 3D	36 Hours
Boilermaking Refresher Course		Auto-electrical Refresher Course	60 Hours
• Advanced Development	10 Days	Introduction to Engineering Draughting & Design (CAD)	1 Semester
• Basic Development	10 Days	Motor Mechanic Refresher Course	60 Hours
• Orientation	10 Days		
MOTOR MECHANICS MODULAR TRAINING LEVEL 1 - 2 (2 TRIMESTERS) (BELLVILLE CAMPUS)			
Admission requirements & career opportunities		Curriculum	
Admission requirements <ul style="list-style-type: none"> • Grade 12 Career opportunities <ul style="list-style-type: none"> • Auto-electrical Apprenticeship • Auto-electrical Learnership • Self-employment 	Level 1 & 2 <ul style="list-style-type: none"> • Modular Training 		

WELDING PHASE 1 - 4 (4 TRIMESTERS) (BELLVILLE CAMPUS)				
Admission requirements & career opportunities	Curriculum			
Admission requirements <ul style="list-style-type: none"> Grade 8 Career opportunities <ul style="list-style-type: none"> Leanship in Welding Self-employment Welder Apprenticeship 	Phase 1 <ul style="list-style-type: none"> Arc Welding Gas Cutting Power Machines Gas Welding Induction Hand Tools Power Tools Safety 	Phase 2 <ul style="list-style-type: none"> Advanced Arc Welding Basic Mig Welding Basic Rigging Basic Tig Welding Thermal Application 	Phase 3 <ul style="list-style-type: none"> Advanced Tig Welding Advanced Mig Welding 	Phase 4 Coded Plate & Pipe Welding: <ul style="list-style-type: none"> Arc Tig Mig
Programme accreditation	<ul style="list-style-type: none"> MERSETA modular aligned training schedule 			

BELHAR CAMPUS

CIVIL & CONSTRUCTION PROGRAMMES				
Codes	Trade / Skills programme	ATTENDANCE PERIOD FOR ALL THESE SKILLS CAN VARY FROM 1 DAY TO 12 WEEKS & IS DETERMINED BY THE SCHEDULE OF THE EMPLOYER / CLIENT. The completion of these courses with the appropriate prescribed minimum work experience enables a trainee to be trade tested (S28) and certificated by the CETA.	Normal duration	
SP 1	Electrical Phase 1-4			539 Hours
SP 2	Bricklayer		714 Hours	± 20 Weeks
SP 3	Bricklayer / Plasterer		455 Hours	± 13 Weeks
SP 4	Carpentry		196 Hours	± 5 Weeks
SP 5	Ceiling & partition erector		336 Hours	± 9 Weeks
SP 6	Joiner / Woodmachinist		504 Hours	± 14 Weeks
SP 7	Painter / Decorator		546 Hours	± 15 Weeks
SP 8	Plasterer / Tiler		490 Hours	± 14 Weeks
SP 9	Plumber		518 Hours	± 14 Weeks
SP 10	Roofer		336 Hours	± 9 Weeks
SP 10	Shop fitting (timber)			
Codes	Trade / Skills programme	Normal duration		
ND 11	Assistant to artisan (A.T.A.)	35 Hours	5 Days	
ND 12	Basic 3 day First Aid course (FAC)	21 Hours	3 Days	
ND 13	Basic storeman's course (B.S.C.)	35 Hours	5 Days	
ND 14	Basic firefighting course (F.F.1)	8 Hours	1 Day	
ND 15	Brick- & blockmaking (B & BM)	35 Hours	5 Days	
ND 16	Ceiling & partition erector (CPE)	70 Hours	10 Days	
ND 17	Concrete formwork assembler & erector (C.F.A.E.)	35 Hours	5 Days	
ND 18	Concrete mixer operator (C.M.O)	35 Hours	5 Days	
ND 19	Concrete mixing & placing (C: M&P)	35 Hours	5 Days	
ND 20	Concrete reinforcement (steel-fixing) (C.R)	35 Hours	5 Days	
ND 21	Dumper operator (D.O)	35 Hours	5 Days	
ND 22	Induction safety awareness & conduct (IND)	3 Hours	0.5 Days	
ND 23	Specific skills (SS)	35 Hours	5 Days	
ND 24	Paving (PAV)	35 Hours	5 Days	
ND 25	Roof cladding (R.CL)	35 Hours	5 Days	
ND 26	Scaffolding erector & inspector (SCAFF)	35 Hours	5 Days	
ND 27	Setting out of building structures (SO BS)	35 Hours	5 Days	
ND 28	Skills level evaluations (SLE)	8 Hours	1 Day	
ND 29	Small plant preventative maintenance (S.P.P.M.)	35 Hours	5 Days	
ND 30	Timber frame construction (TFC)	35 Hours	5 Days	

BELLVILLE CAMPUS

Skills programmes	Trade test
<ul style="list-style-type: none"> Spraypainting Phase 1-3 Panelbeating Phase 1-3 Motor Mechanics Level 1-2 Autotronics Phase 1-3 Diesel Fitting Diesel Mechanic Welding Phase 1-4 Boilermaking Phase 1-4 Sheetmetal Phase 1-4 	<ul style="list-style-type: none"> Diesel Fitting Diesel Mechanic

WINGFIELD CAMPUS

Skills programmes	Learnerships programmes	Trade test
<ul style="list-style-type: none"> Electronics Fibre optics Fitting & machining Phase 1-4 Fitting Phase 1-4 Fluid power Refrigeration Safe handling refrigerants Saracca dust installer Toolmaking Phase 1-4 Welding Arc, Gas, Mig, Tig CNC Production Machining Level 4 (6months) CNC Production Machining Level 5 (6months) 	<ul style="list-style-type: none"> Fitting & machining Refrigeration Toolmaking TOM Power Apprentice 	<ul style="list-style-type: none"> Electronics mechanician Fitter Fitter & turner Refrigeration Toolmaking Turner

PART-TIME STUDIES

SHORT COURSES

- A Plus
- Basic Accounting (ICB)
- Cooking Courses
- English Enrichment
- Financial Accounting Level 3
- Floristry (Beginners)
- German (Conversation Basic / Conversation Advanced)
- Graphic Design
- Guesthouse Management
- ICDL (International Computer Driving Licence)
- IELTS (International English Language Testing System)
- Interior Decorating
- Mandarin
- Pastel
- Photography
- Project Management
- TEFL (Teaching English as a foreign language)
- Web Design
- Xhosa (Basic / Intermediate / Advanced)

Contact: 021 559 9075 / 021 559 9077

CONTACT DETAILS FOR BUSINESS - AND GENERAL PROGRAMMES

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7503
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Fax: 021 949 0886

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Bellville Campus

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Bellville South
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Fax: 021 951 3967

Goodwood Campus

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Tel: 021 591 3181
Fax: 021 592 2493

Wingfield Campus

Vanguard Drive
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7460
Tel: 021 591 9207
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